



# NFWF

## REQUEST FOR PROPOSALS

### *NFWF Request for Proposal (RFP) America the Beautiful Challenge Technical Field Liaison Support*

#### NFWF Responses to Applicants' Questions

*September 3, 2024*

#### **Scope of Work**

- Can an applicant with specific expertise in engaging diverse stakeholder groups, underserved communities, or Native Nations focus their application on providing services for those particular applicants and grantees?
  - *Yes, if you have specific expertise in these areas, you can focus your application primarily on working with those particular communities.*
- When will the program request for proposals be released?
  - *We anticipate releasing the ATBC 2025 program request for proposals in early or mid-February and the 2025 Big Game program request for proposals in October 2024.*

#### **Budget**

- For budgeting purposes, is there an anticipated applicant and grantee number for this coming year and would this go beyond the ATBC grant slate?
  - *There are currently close to 130 ATBC grantees and close to 40 Big Game grantees,. Field Liaison applicants should account for a subset of these grantees plus additional 2025 ATBC and Big Game applicants requesting assistance and eventual 2025 grantees. In 2024, ATBC received close to 350 applicants and Big Game received close to 15 applications, both programs anticipate a similar level of interest in 2025.*
- For budgeting purposes, is there a preferred method or number of workshops, webinars, site visits, etc. anticipated for conducting knowledge sharing and grantee collaboration (Task 4)?
  - *NFWF does not have a preference but asks applicants to propose what they believe is an optimal mix of grantee engagement and collaboration activities with clear costs included for each. Budget adjustments can be made as needed.*

## **Eligibility**

- Can an applicant be both a technical assistant for NFWF grant programs and apply for NFWF grants?
  - *If an applicant is selected as a technical assistant contractor for NFWF, they may also apply to NFWF grant programs. However, if an award is made, it is the responsibility of the applicant to notify NFWF in writing if any apparent or actual conflicts of interest exist. This includes organizational conflicts of interest that are known at the time of this proposal or conflicts of interest that may arise during the life of this award.*

## **References:**

- Can the applicant use NFWF as a reference?
  - *Yes, if the applicant has previous experience working with the Foundation, they may use NFWF as a reference.*

## **Other:**

- We noted that the submissions instructions request a Word version for the submission, although it does appear that a searchable PDF is noted in the Technical Proposal section under 'Format'. Please confirm that either is acceptable.
  - *Either format is acceptable.*
- Does the 20-page technical proposal include all information except for the budget/financial stability and understanding? Can additional projects or resumes be included as an appendix? May we also include a cover letter and page/back page outside this limit?
  - *In general, the 20-page technical proposal includes all information except for the budget and financial stability documentation. If it is absolutely necessary to include an additional appendix of resumes and projects, that is fine. A cover page and/or a back page will not contribute to the page count.*
- For this RFP, there is an 11pt font requirement on the submittal; can we use a smaller-sized font on Organizational Chart, Tables/ Figures, and captions?
  - *Yes, you may use smaller-sized font on charts, tables/figures, and captions.*