

National Fish and Wildlife Foundation 2025 Longleaf Landscape Stewardship Fund Applicant Webinar



Webinar Guidelines

- We may ask you to raise your “hand” in the webinar to confirm participants can hear us.
- To improve sound quality, all participants will be muted for the duration of the webinar. If you want to ask a question you have two options:
 - Enter your query where it says “Chat” and click send. We will type a response or read your question aloud when we pause for Q&A.
 - Write it down and contact us after the webinar. We have a lot of material to cover, so you may prefer to have a more in-depth discussion later.
- If you experience a technical glitch, please type it into the chat, since we can’t hear you. (We may not know about the glitch unless you say something!)
- **The Webinar is being recorded. We will post a copy of these slides and the recording on the NFWF website:**

<https://www.nfwf.org/programs/longleaf-landscape-stewardship-fund>



Today's Presenters



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Webinar Agenda

- **Program Overview**
- **Program Priorities**
- **Application Guidance and Navigating Easygrants**
- **Compliance**
- **Timeline and Resource Links**



Night burn | Credit: Jeff Marcus



Program Overview

The **Longleaf Landscape Stewardship Fund** invests in on-the-ground projects to restore, enhance and conserve longleaf pine and bottomland hardwood forests within the historical longleaf pine range.

Public-Private Partnership



2025 Funding Opportunity

- **Request for Proposals:** <https://www.nfwf.org/programs/longleaf-landscape-stewardship-fund/longleaf-landscape-stewardship-fund-2025-request>
- **Proposal due date:** by 11:59pm, February 5, 2025
- **Anticipated funding:** up to \$31 million total
- **Individual grant size:** \$250,000 – \$3,000,000
 - Project periods can span 24 – 48 months
- **Matching funds:**
 - Non-federal match is encouraged, **not required**
 - Will make a proposal more competitive
 - Applicants encouraged to describe federal partner contributions that will directly contribute to project outcomes



Proposals submitted online:
easygrants.nfwf.org

Geography

Where should projects take place?

Projects should occur within the historical longleaf pine range in the following states...

Alabama Florida Georgia Louisiana
Mississippi North Carolina South Carolina Texas Virginia

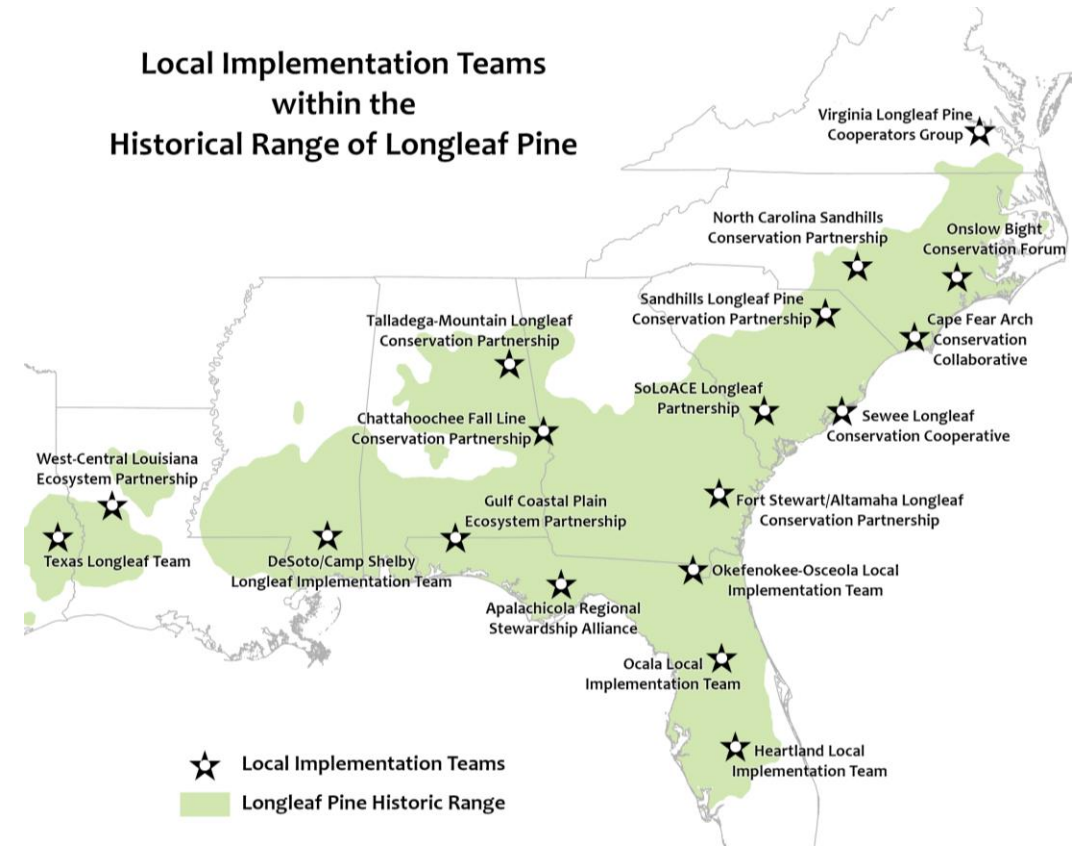
Lands eligible for funding include:

- Privately-owned lands
- State and local government lands
- Federal lands

Applicants must be one of the following:*

- Non-profit 501(c)
- State, tribal and local governments
- Academic institutions

***Federal agencies, for-profits and individual landowners cannot directly apply, but may partner on proposals**



Longleaf Landscape Stewardship Fund Program Boundary

Program Priorities



Gopher tortoise



Longleaf Forests and Rivers Business Plan

10-Year Business Plan Goals



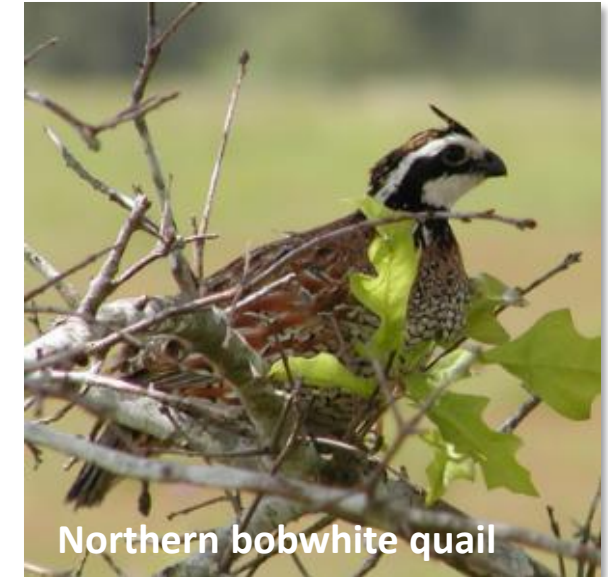
Increase # of Breeding Groups



Sustain Acres of Habitat Occupied



Increase # of Viable Populations



Establish Focal Areas and Population Goals

Download plan here: <https://www.nfwf.org/longleaf/Documents/longleaf-forests-rivers-business-plan.pdf>

10-Year Program Metric Targets

Metric	10 Year Goal
Establish new acres of longleaf	375,000 acres
Enhance and maintain existing longleaf habitat (excluding prescribed fire)	300,000 acres
Enhance and maintain existing longleaf pine habitat with prescribed fire	4,500,000 acres
Protect high priority existing longleaf habitat or sites identified for longleaf restoration	50,000 acres
Engage private landowners through outreach and technical assistance to implement conservation practices on their lands	50,000 landowners engaged
	5,000 landowners taking action

2025 RFP Goals:

- ✓ 75,000 acres of planting (longleaf)
 - ✓ 45 million seedlings
- ✓ 500,000 acres prescribed burning
- ✓ 50,000 acres of longleaf enhanced (mid-story control, invasives, etc.)
 - ✓ 5,000 acres protected
 - ✓ 5,000 landowners engaged
 - ✓ 500 landowners taking action

2025 RFP Priorities

1. Establishing and Restoring Longleaf Pine and Bottomland Hardwoods
2. Enhancing and Maintaining Existing Longleaf Pine and Bottomland Hardwood Forests
3. Silvopasture/Beef Cattle Grazing in Longleaf Pine
4. Expanding and Coordinating Technical Assistance and Outreach
5. Building Capacity for Landscape-Scale Planning, Coordination and Implementation
6. Accelerating Species Recovery and Response Monitoring
7. Conservation Easements and Fee-Simple Acquisitions



1. Establishing Longleaf Pine and Bottomland Hardwood Forests

- Reforestation/afforestation
 - Site preparation, seedlings and labor are eligible expenses
 - Proposals should address:
 - ✓ all necessary site preparation for planting
 - ✓ number of acres and seedlings that will be planted
 - ✓ timing of when planting is expected to be completed
 - ✓ summarize plans to manage planted stands
- Treatments to convert existing forest stands to longleaf dominant*
 - Thinning and/or removal of other pine and hardwood species
 - Herbicide applications



Planting crew | Credit: Matt Ezekiel

*Longleaf dominated forests includes both longleaf pine forest type (pine \geq 50% of live tree stocking and longleaf pine is most common pine species) and mixed longleaf pine-oak forest (pine 25-50% of live tree stocking and longleaf pine is most common pine species).

1. Establishing Longleaf Pine and Bottomland Hardwood Forests

- Addressing barriers to scaling-up of planting
 - Scaling- up may include:
 - ✓ Improved coordination between planting stakeholders
 - ✓ Seed collection, processing, and storage
 - ✓ Seedling propagation, improvement, and production
 - ✓ Planting workforce development
 - ✓ Monitoring planting survival and growth
- Preference for projects that will address barriers and complete plantings during the project period of performance



2. Enhancing and Maintaining Existing Longleaf Pine and Bottomland Hardwood Ecosystems

Eligible strategies to enhance and maintain existing forest habitat include:

For Longleaf Pine

Prescribed Fire:

- Increase prescribed fire capacity, coordination and collaboration through fire teams, prescribed burn associations, etc.
- Provide technical assistance, training and/or other incentives to increase prescribed burning on private lands
 - Forest management plans, burn plans
 - Implementation of Farm Bill and other government funded contracts for prescribed burning
- Identify and address specific barriers or roadblocks to Rx fire implementation



2. Enhancing and Maintaining Existing Longleaf Pine and Bottomland Hardwood Ecosystems (cont.)

Eligible strategies to enhance and maintain existing forest habitat include:

For Longleaf Pine (cont.)

Forest Stand Improvement and Other Practices:

- Thinning, invasive species control, mechanical and/or chemical treatments

Restoring and Improving Native Groundcover

- Planting native groundcover species on public and private lands
- Thinning, other treatments to open forest canopy

For Bottomland Hardwoods

- Invasive species control, pre-commercial thinning, additional underplanting as necessary



3. Silvopasture/Beef Cattle Grazing in Longleaf Pine

Projects that provide technical and/or financial assistance to landowners to integrate beef cattle grazing within longleaf pine forests

Projects may include:

- Planting longleaf in pastures
- Integrating cattle into existing longleaf forests*

Preference for projects that balance grazing and stocking rates with wildlife habitat management and maintenance of native understory vegetation



**Funds may not be used to purchase cattle or for building maintenance and construction*

4. Expanding and Coordinating Technical Assistance and Outreach

Projects that implement targeted outreach and assistance to measurably increase private landowner and/or producer participation in conservation practices

- Increase outreach and technical assistance delivery success:
 - Capacity (“boots on-the-ground”) to provide technical assistance, develop management plans, and assist with implementation of restoration and management treatments
 - Targeted outreach, including use of innovative methods to engage private landowners or producers and expand on-the-ground restoration and protection activities on private lands
 - Investments to improve forest and wildlife practitioners’ and landowners’ technical knowledge through peer-to-peer learning, workshops, field days and other training opportunities.
 - Strongly encourage collaboration with NRCS, FWS and other entities that provide financial assistance

* USDA definitions for Historically Underserved and Special Emphasis

<https://www.nrcs.usda.gov/getting-assistance/underserved-farmers-ranchers>

<https://www.nrcs.usda.gov/conservation-by-state/connecticut/what-are-special-emphasis-groups>

USDA NRCS Priorities

- Bolstering enrollment into the Conservation Stewardship Program (CSP), Environmental Quality Incentives Program (EQIP), and Conservation Reserve Program (CRP).
- Promoting, designing, and implementing **forestry conservation practices** and reducing the Farm Bill practice contracting and implementation backlog.
- Increase conservation program participation and practice adoption among USDA defined **Historically Underserved** and **Special Emphasis** farmers, ranchers, and forestland owners* are strongly encouraged.

Note: A portion of available NRCS funding is designated for the following states:

- **Alabama**
- **Mississippi**
 - *Including RCPP TA funding*
- **South Carolina**

4. Expanding and Coordinating Technical Assistance and Outreach (cont.)

- Advancing new market-oriented and/or incentive programs
 - Stimulate landowner implementation of habitat restoration and management practices
 - ❖ Example: piloting ecosystem service payments to support restoration and/or management practices that improve wildlife habitat, carbon sequestration and/or water quality and/or quantity outcomes.
 - ❖ Example: partner with Farm Service Agency to develop a longleaf focused Conservation Reserve Enhancement Program (CREP) to provide landowners with higher annual land rental rates and/or added incentive payments
- Increase participation in third-party forest certification programs
 - Encourage third-party verification of sustainable forest management practices for longleaf pine ecosystem, bottomland hardwood forests, and associated wildlife.



5. Building Capacity for Landscape-Scale Planning, Coordination and Implementation



- Support of a Local Implementation Team (LIT) coordinator position to provide coordination across all Significant Geographic Area (SGA) partners, priorities and activities, and accelerate the achievement of longleaf restoration and maintenance goals for the defined region.
 - Funding for LIT coordinators is currently limited to those LITs working within an SGA.
- Spatial prioritization of restoration efforts, including integration of existing longleaf geospatial datasets including the **Longleaf Ecosystem Occurrence Geodatabase** and **Longleaf Sustainability Analysis**.
- Project-level geospatial data collection and/or creation to track and report project outcomes and support project habitat and species monitoring efforts.

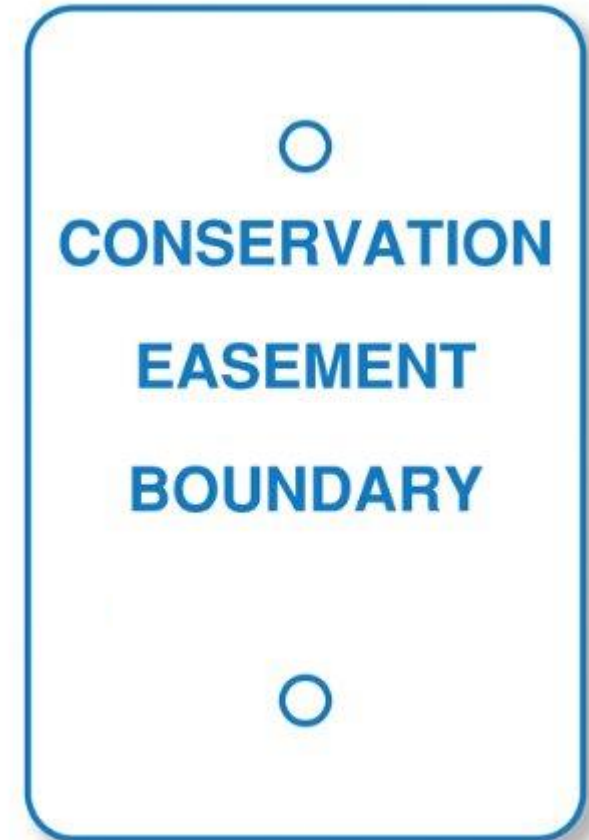
6. Accelerating Species Recovery

- Limited funding is available to support species-specific restoration and management activities to aid recovery of longleaf ecosystem-dependent species.
- Preference will be given to projects that contribute to the species outcomes outlined in the Longleaf Forests and Rivers business plan for red-cockaded woodpecker (RCW), gopher tortoise, Bachman's sparrow, and northern bobwhite
- Projects aiding in the recovery of populations of other forest dependent wildlife species that are indicators of healthy forest ecosystems will also be considered
 - Includes, but not limited to: swallow-tailed kite, red-headed woodpecker, brown-headed nuthatch, eastern diamondback rattlesnake, eastern indigo snake, wild turkey, flatwoods salamander (spp.), bats, and pollinators.
- Species response monitoring



7. Conservation Easements and Fee-Simple Acquisitions

- Capacity to assist landowners and cultivate land protection projects
- Due-diligence costs, such as:
 - ✓ boundary survey
 - ✓ appraisal
 - ✓ environmental report (ex. Phase I)
 - ✓ legal fees
- Funding may not be used for stewardship endowments
- Will consider high leverage projects for acquisition costs on a case-by-case basis – applicants must contact NFWF to discuss prior to submission
- Land conservation should be included as a component of a broader proposal that also includes habitat restoration or management



Post-Storm Recovery and Restoration

Projects may include funding to help with recovery from hurricanes Helene and Milton by:

- Removing downed trees and debris to reduce hazardous fuel loads and enable prescribed burning
- Replanting longleaf lost in the storms
- Replanting with longleaf in areas suitable for longleaf that lost other tree species during the storms
- Helping landowners access funding and/or complement funding through the USDA's Emergency Forest Restoration Program
- Installing artificial nest boxes for red-cockaded woodpeckers and other species-specific management activities to stabilize populations



Photo credit: Randy Tate

Program Priorities: Co-Benefits & Community Impact & Engagement

In pursuit of habitat and species restoration goals, applicants are encouraged to prioritize projects that also address co-benefits and engage local communities and historically underserved landowners as outlined below:

- **Conservation Co-Benefits:** Projects that will implement habitat restoration or improvement practices that benefit wildlife while also sequestering carbon and/or protecting and improving water quantity or quality are encouraged. Note, there is strong funder interest in tree planting projects.

Note: NFWF intends to calculate the estimated carbon benefits associated with any given project. These calculations will not be used for carbon credits, but rather for narrative and demonstration of the potential carbon value of any project and conservation practice(s) supported through this program.

- **Community Impact and Engagement:** Projects that incorporate outreach to communities, foster community engagement, and pursue collaborative management leading to measurable conservation benefits are encouraged.
- Projects that specifically seek to engage minority, historically underserved and unserved landowners, as well as minority professionals in the field of forestry and longleaf restoration, are encouraged to review the **Longleaf for All Barriers and Recommendations** document:



https://americaslongleaf.org/media/lodpan4n/longleaf-for-all_recommendations.pdf

How to Apply in Easygrants



Northern bobwhite

How to Apply in Easygrants – easygrants.nfwf.org

[Frequently Asked Questions](#)

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- [Get Adobe Reader](#)
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Register

First Name *

Middle Name

Last Name *

Login ID / Email *

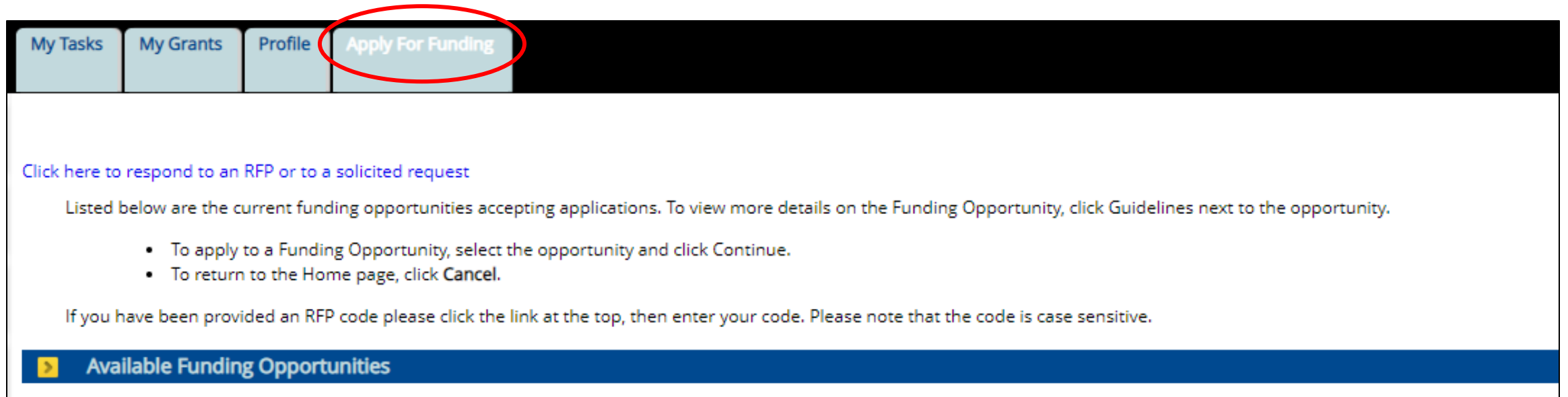
Confirm Login ID / Email *

Password *

[Password Requirements](#)

Confirm Password *

How to Apply in Easygrants




My Tasks My Grants Profile **Apply For Funding**

[Click here to respond to an RFP or to a solicited request](#)

Listed below are the current funding opportunities accepting applications. To view more details on the Funding Opportunity, click Guidelines next to the opportunity.

- To apply to a Funding Opportunity, select the opportunity and click Continue.
- To return to the Home page, click Cancel.

If you have been provided an RFP code please click the link at the top, then enter your code. Please note that the code is case sensitive.

 Available Funding Opportunities

Once you are on your Easygrants homepage, click on “Apply for Funding”

Choose the Funding Opportunity you’re applying to.

How to Apply in Easygrants

The screenshot displays the Easygrants application interface. On the left is a vertical navigation bar with tabs: Home, Main, Contact Information, Organization Information, Project Information, Project Location, Map, Uploads, Metrics, Budget, Matching Contributions, Permits and Approvals, and Review and Submit. The 'Main' tab is highlighted with a red border. The main content area is divided into sections: 'Project Information' (with a due date of 7/14/2016 11:59 PM ET and Easygrants ID: 54375), 'Instructions' (providing guidance on using the navigation bar), and 'Validation Summary' (a table showing the completion status of various sections).

Page Name	Status
Contact Information	✓ Complete
Organization Information	✗ Incomplete
Project Information	✗ Incomplete
Project Location	✗ Incomplete
Map	✗ Incomplete
Uploads	✗ Incomplete
Metrics	✗ Incomplete
Budget	✗ Incomplete
Matching Contributions	✓ Complete
Permits and Approvals	✓ Complete

Project Information

Title: Short, descriptive name indicating project purpose. (~100 characters)

Project start and end dates: Start within six months of the award announcement date and end within 24-48 months of the start date.

Description: Two sentences about primary project activities, location, outcome/metrics and relevance to conservation. (~500 characters)

- Clearly state the main activity and the method being used
- Address a specific habitat, location or species benefitted

Abstract: More detailed description including location, major activities, outcome/metrics, and partners. (~1,500 characters)

- State what your organization will do
- Provide context and background information
- Explain how the project outcomes will specifically address a conservation issue



Map



Map your project at the finest scale by any of the three options:

Upload Shapefile

- Select a Zip file(.zip) containing a shapefile(.shp,.dbf,.prj) from your local file system.
- The shapefile must be of POLYGON geometry type.
- The shapefile must not exceed 1 MB.

Choose File No file chosen



Select By Geography

Draw a Custom Area

My project area:



Submit Project Location



- Submitted Project Locations
- Pending Project Locations



I confirm that this project has been mapped as accurately as possible

Save and Continue

Uploads

Upload Checklist		
Upload Type	Required	Template
LLSF Full Proposal Template 2024	Yes	LLSF Full Proposal Narrative Template 2024
Project Map	Yes	
LLSF DOD Questionnaire 2024	No	LLSF DOD Questionnaire 2024
Letters of Support	Yes	
Photos - Ineq	No	

Longleaf Landscape Stewardship Fund 2025 Request for Proposals

Home / Programs / Longleaf Landscape Stewardship Fund / ...



Applicant Webinar ([Register Here](#)): December 11, 2024, 3:00 PM–4:30 PM Eastern Time
Full Proposal Due Date: February 5, 2025, by 11:59 PM Eastern Time

Related Content

[Tip Sheet](#)

[2025 Resources](#)

[Federal and State Agency Contacts](#)

DoD Questionnaire

- Required for any projects on public or private lands that are adjacent to or near a military installation (i.e. may directly or indirectly benefit an installation).
- Must be completed and signed by the installation's natural resources staff.
- Questions? Contact NFWF

The full list of required financial uploads for your organization type is available on the NFWF website here: <https://www.nfwf.org/apply-grant/application-information/required-financial-documents>

Uploads - Applicant Demographic Information Form

- The information you provide will not be shared with proposal reviewers and will not be considered when making grant decisions.
- The Foundation will not share identifying information about any particular entity or project.
- While the form is a required upload, applicants can opt out of providing the information within the form itself
 - If your organization does not collect this information or if you have provided NFWF with this information in the last 12 months, you can opt out.
- The information provided on this excel form will be kept confidential, the Foundation may share its anonymized aggregate findings as appropriate with its staff, Board of Directors, funding partners, and publicly on its website or through other media.

APPLICANT DEMOGRAPHIC INFORMATION

As part of NFWF's goal to encourage and support diversity across the conservation projects we fund, we would like to better understand the existing diversity in our grantmaking community and in the local communities. To accomplish this task, we are asking organizations that we fund to assist us by providing basic information about their workforce demographics on this form.

As part of this effort to support diversity, we also desire to understand how our grantees engage with the communities where the projects take place and who in those communities might benefit from them. We ask for this information provided on this excel form will be kept confidential, although the Foundation may share its aggregate findings as appropriate with its staff, Board of Directors, funding partners, and publicly on its website not share identifying information about any particular entity or project. These anonymized aggregate data will be used by NFWF to better understand the demographic profiles of the organizations that we fund.

The information you provide will not be shared with proposal reviewers and will not be considered when making grant decisions.

Instructions: Complete all pertinent fields shaded in green. Your Human Resources Department may have some of the information requested readily available. Please be sure to complete the General Information section if you do not know an answer, use the "don't know/not sure" option instead of guessing. If a section does not apply to your organization you may skip it. Do not make any other changes to this form. You may opt out of providing this information to NFWF; however, you still must upload this form to Easygrants with your application and complete the first section of the form.

All applicants must complete this section, even if you have provided this data to NFWF in the past 12 months or are opting out for another reason.

If you have provided this data to NFWF in the past 12 months you do not need to provide it again but you must still complete this top section of the form and submit it with your proposal.

Easygrants project # from your grant application:

Grant program name shown on the RFP:

If you are opting out, select a reason from the dropdown list in the green box:

General Information

Date Completed:

Project Title:

Organization Full Name:

Organization EIN:

Organization Type:

Organization Size (number of employees):

Click on the green box to select from the dropdown list

Click on the green box to select from the dropdown list

PART 1: APPLICANT ORGANIZATION - ALL EMPLOYEES (if applicable)

Please provide the following demographic information about all of your organization's employees, including senior leaders.

1. How many people currently work for your organization? (Include temporary and part-time employees in your response but do not include contractors)

Total Number:

2. How many of your employees identify as each gender?

Female:

Male:

Non-binary:

Unknown/Not sure:



NFWF

Narrative

- **Activities:** Elaborate on the primary activities that will be employed through the grant. Explain how these activities are expected to lead to the outcome(s). Describe how these activities relate to established plans (management, conservation, recovery, etc.) and priority conservation needs in the specific project location.
- **Threats and/or Opportunities:** Describe the threats that this project seeks to address in achieving large-scale conservation of the longleaf pine ecosystem, as well as bottomland hardwoods, if applicable. Highlight the opportunities that this project will create in sustaining restoration and protection efforts in the geographic area in which the project will occur.
- **Outcome(s):** Elaborate on the outcome(s) summarized previously in the application; discuss what makes this outcome(s) achievable and important.
- **Implementation Strategy(ies) and Activities:** Detail the strategies and activities that will be implemented to achieve the goals of the project.
- **Tracking Metrics:** Indicate how the project will monitor/assess progress on the metrics selected previously in the application. Please note any challenges or limitations anticipated with tracking the metrics.
- **Benefits to Priority Species and Conservation Co-Benefits:** Describe how the restoration work proposed will benefit listed, at-risk and/or other wildlife species that are representative of healthy woodland/savanna forest and freshwater habitats.
- **Project Sustainability:** Describe how the project will be maintained to ensure specific ecosystem benefits are achieved and sustained over time.

Most Competitive Narrative Elements:

- Program Goals and Priorities
- Technical Merit
- Partnership
- Transferability
- Communication
- Funding Need
- Conservation Plan and Context
- Monitoring
- Long-term Sustainability
- Past Success
- Key Personnel

Narrative - Community Impact

Describe the community(ies) where the project will take place, who will benefit from the project, and how they were or will be engaged in project development and implementation. Provide demographic information on the community(ies), including but not limited to age, race and ethnicity, poverty rates.

- Describe community characteristics of the project area and identify any communities impacted.
- Describe outreach and community engagement activities.
- Use demographic data to document (poverty statistics, school lunch data, demographic records to articulate high need or underserved communities).
 - This data can be found using:
 - **Census data**
 - **School District data**
 - **State data centers**
 - **EPA’s Environmental Justice Screening and Mapping Tool (EJSCREEN)**
 - **other sources**
 - Reach out to us if you need help finding this data



Metrics

Select Metric

Show: Search:

Add	Metric	Strategies	
<input type="checkbox"/>	LLSF - Longleaf Pine - Land restoration - Acres restored on public lands through plantings	Habitat Restoration	
<input type="checkbox"/>	LLSF - Longleaf Pine - Improved management practices - Acres under imp mgt (private)	Habitat Management	Recommended
<input type="checkbox"/>	LLSF - Outreach/ Education/ Technical Assistance - # people with changed behavior	Capacity, Outreach, Incentives	Recommended
<input type="checkbox"/>	LLSF - Red-cockaded Woodpecker - Translocation - # translocated/stocked	Specific Strategies	
<input type="checkbox"/>	LLSF - Longleaf Pine - Land restoration - Acres restored on public lands through silvicultural manipulation	Habitat Restoration	Recommended
<input type="checkbox"/>	LLSF - Longleaf Pine - BMP implementation for prescribed burns - Acres private land burned	Habitat Management	Recommended
<input type="checkbox"/>	LLSF - Longleaf Pine - Conservation easements - Acres protected under easement	Habitat Conservation	Recommended
<input type="checkbox"/>	LLSF - Outreach/ Education/ Technical Assistance - # people targeted	Capacity, Outreach, Incentives	Recommended
<input type="checkbox"/>	LLSF - Longleaf Pine - Land, wetland restoration - # of trees planted on public lands	Habitat Restoration	Recommended

Select All

Note: The metrics provided here are for informational purposes only. Please refer to the Metrics Help page displayed when you click **Help**. You may save and report on at least one metric on this page, and the system will automatically calculate the total (project) amounts. Notes may be added to a metric by clicking **Notes** at the bottom of the page. The system will

Enter the total acres of over-story thinning, mid-story thinning, and/or native understory establishment that will be completed within existing longleaf pine habitat on private lands. Acres of prescribed fire and acres of invasive species treated should not be included in this total. Please report acres of prescribed fire and invasive species treated using the separate metrics available for these activities. An acre is to be reported on only one time, even if subjected to more than one treatment.

A list of available metrics is included in the request for proposals

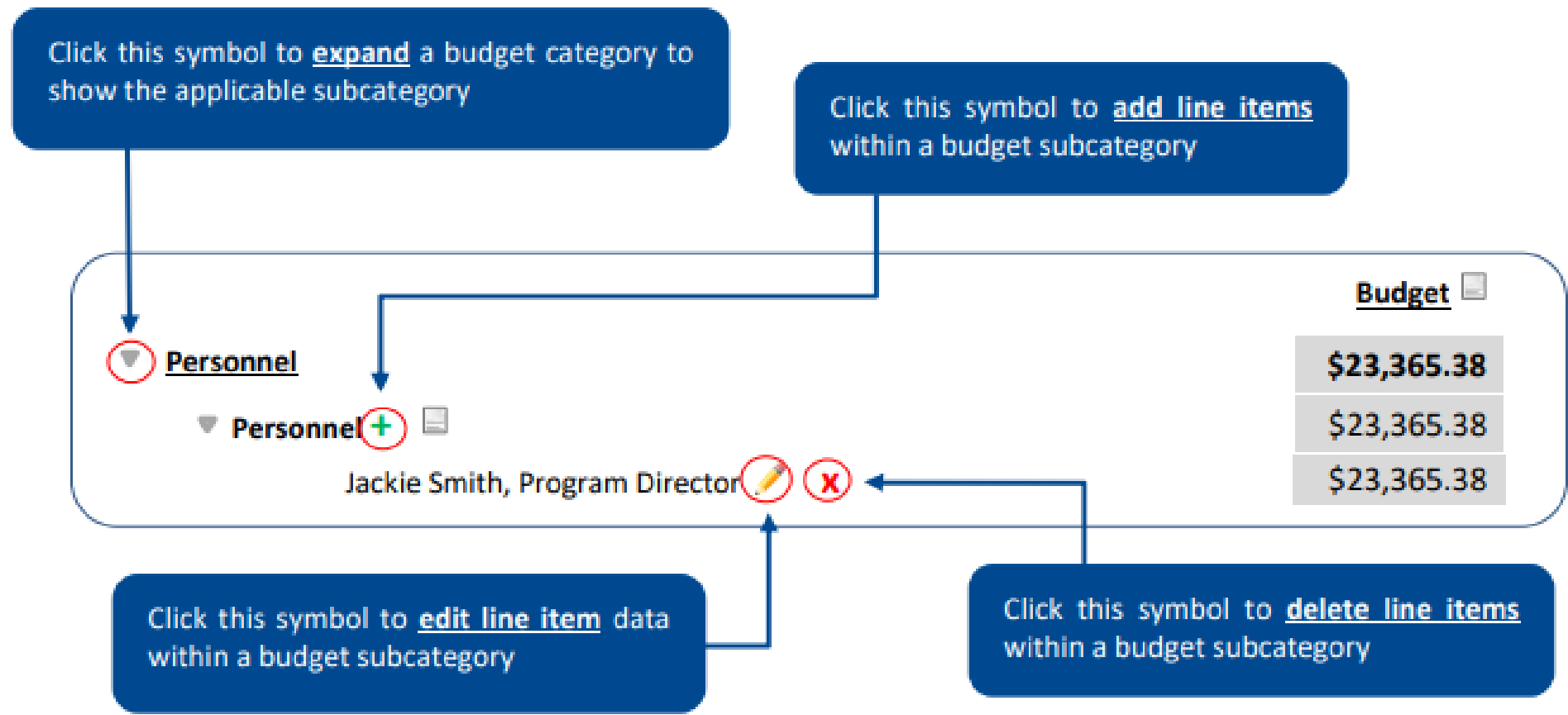


Budget

- If you do not anticipate an expense for a particular category, skip that category- it is not necessary to enter a “0” value in the cost fields.
- Try to anticipate factors that may affect the budget when developing projections and provide an explanation of those factors.
- Matching contributions should not be included in the budget.

Budget	
Expand all	
	Budget
> <u>Personnel</u>	\$0.00
> <u>Travel</u>	\$0.00
> <u>Equipment</u>	\$0.00
> <u>Materials and Supplies</u>	\$0.00
> <u>Contractual Services</u>	\$0.00
> <u>Other Direct Costs</u>	\$0.00
<u>Total Direct Costs</u>	\$0.00
<u>Total Indirect Costs</u>	\$0.00
<u>Total Costs</u>	\$0.00

Budget



Detailed Budget Instructions: Adding/Editing Narratives

- Narratives are **required** for all budgeted categories.
 - Explain/justify the estimated costs including the unit cost and quantity requested
 - Explain how the costs associated with each line item supports the implementation of the project as outlined in the proposal
- Narratives should be written in such a way that someone not familiar with the project can conceptually understand the **rationale**, **purpose** and **calculation** of the anticipated costs identified by line item.
- Narratives should be concise and describe line items in 1-3 sentences.

Click this symbol to add a narrative within a budget subcategory

	Budget
Personnel	\$23,365.38
Personnel + [icon]	\$23,365.38

Next, complete the narrative box as shown below:

Notes		
Line Item Budget	Personnel	
Budget	Jackie Smith will manage all aspects of the program which includes, surveys of the project site alongside field techs, landowner interviews and follow-ups, and supervision of volunteers during sponsored work days.	
Save	Save and Close	Cancel

Budgets without narrative descriptions will be returned to the applicant for further details and clarification.

Detailed Budget Instructions

- The final expanded budget will appear as follows, showing the budget details.
- For further questions, contact Program Staff listed on the RFP.

Budget		
Collapse all		Budget <input type="checkbox"/>
>	Personnel	\$23,365.38
	Personnel	\$23,365.38
	Jackie Smith, Program Manager	\$23,365.38
>	Travel	\$512.00
	Domestic Airfare	\$0.00
	International Airfare	\$0.00
	Train- Per Ticket	\$150.00
	Two Round Trip Tickets to Project Site	\$150.00
	Rental Car- Per Day	\$0.00
	Taxis – Per Trip	\$0.00
	Mileage – Per Mile	\$0.00
	Gasoline – Per Gallon	\$0.00
	Per Diem (M&IE)	\$0.00
	Lodging – Per Night	\$362.00
	Washington, DC hotel for Kick Off & site visit	\$375.00
	Meals (No M&IE) – Per Meal	\$0.00
>	Equipment	\$20,500.00
	Equipment	\$20,500.00
	Excavation Machine	\$20,500.00
>	Materials and Supplies	\$525.00
	Materials and Supplies	\$525.00
	Native Grass Seed	\$525.00
>	Contractual Services	\$60,042.00
	Contract – Per Agreement	\$27,542.00
	M.A.P. Consulting	\$27,542.00
	Subaward – Per Agreement	\$32,500.00
	ACME International, River Cleanup	\$32,500.00
>	Other Direct Costs	\$17.00
	Other Direct Costs	\$17.00
	River cleanup event parking.	\$17.00
>	Indirect Costs	\$5,841.34
	Indirect Costs	\$5,841.34
	Salaries & Benefits, 9/30/20, Provisional	\$5,841.34
	Total Direct Costs	\$104,961.38
	Total Indirect Costs	\$5,841.34
	Total Costs	\$110,802.72

Subaward vs Contract

- **Contracts** results when a grantee procures a party to deliver a product or service for the benefit of the grantee
- **Subawards** transfer a portion of the programmatic work to another organization
- To qualify as a subaward, the subrecipient typically has responsibility for programmatic decision making and measurable performance requirements related directly to the prime award

Matching Contributions

Matching Contribution Editor

Instructions

Enter the required matching contribution details below. Click **Save** regularly to save your work. **The system will timeout and you will lose unsaved work if you do not save at least once every hour.** Click **Save and Close** to save and return to the Matching Contributions list page. Fields marked with a red asterisk (*) are required for final submission for most programs. Click **Help** for examples and instructions.

Status *

Source *
Enter the name of the person or Organization providing the Matching Contribution

Source Type *

Type *

Description *
Limit: 250 characters Remaining: 250

Amount *

Save and Close **Close**

Review and Submit

- Make sure to click the blue **“Submit”** button to submit your proposal.
- If correctly submitted, you will receive a confirmation e-mail and the task will disappear from your homepage.

NOTE: You must enable pop-ups to use this system. If a link does not open please try holding the Shift or Control (CTRL)

Project Location

Map

Uploads

Budget

Matching Contributions

Permits and Approvals

Review and Submit

FAQ

Help

Log Out

▶ View Full Submission

View PDF

▶ Submission

▶ Validation Status

Page Name	Status
Contact Information	✓ Complete
Organization Information	✗ Incomplete
✗ Primary Organization is required	
Project Information	✗ Incomplete
✗ Project Title is required.	
✗ Project Start Date is required.	
✗ Project End Date is required.	
✗ Description is required	
✗ Abstract is required.	
✗ Requested Amount is required.	
Project Location	✗ Incomplete
✗ Project Location Description is required.	
✗ Project Location Country(s) is required.	
Map	✗ Incomplete
✗ Please confirm your project has been accurately mapped.	
Uploads	✗ Incomplete
✗ GAAP audited financial statements is required and has not been uploaded.	
IRS Form 990 is required and has not been uploaded.	
A-133 Audit is required and has not been uploaded.	
Board of Trustees, Directors, or equivalent is required and has not been uploaded.	
Statement of Litigation is required and has not been uploaded.	
CBWTP Full Proposal 2021 is required and has not been uploaded.	
CBWTP 5 Year Transaction Projection 2021 is required and has not been uploaded.	
CBWTP Work Elements 2021 is required and has not been uploaded.	
Budget	✓ Complete
Matching Contributions	✓ Complete
Permits and Approvals	✓ Complete

Compliance Requirements

- Single Audit Report (if applicable)
- Single Audit exemption letter (if applicable)
- GAAP Audited Financial Statement or Unaudited Financial Statements
- Current Indirect Cost Rate Agreement (NICRA)
- Completed Applicant Controls & Capabilities Questionnaire (ACQ)
- IRS 990 (if applicable)
- Budget & Budget Narrative



Best Compliance Practices

- Be current with single audits (if applicable)
- Provide completed ACQ
- Be current with Indirect Cost Rate Agreement (NICRA)
- Financial Management, Internal Controls, Policies & Procedures, Reporting, etc.

APPLICANT CONTROLS AND CAPABILITIES QUESTIONNAIRE 

13. Does your organization maintain general liability insurance? If no, please explain.

Yes
 No

Enter response here.

14. I certify that our organization maintains a written policy on conflict-of-interest that meets the requirements of the federal government. I also certify we will notify NFWF **in writing** if our organization finds a **potential** conflict of interest **relative** to a NFWF-funded project. If no, please explain why you do not feel a conflict-of-interest policy is necessary for your organization or the administration of this project.

Yes
 No

Enter response here.

15. I certify that our organization maintains a non-discrimination policy, based on which we would report and act on any instances of potential discriminatory action on the basis of race, color, religion (creed), gender/sex, gender expression/gender identity, age, national origin, disability, marital status, sexual orientation, military status, ancestry, personal appearance, citizen status, pregnancy, child birth or related medical conditions, family responsibilities, matriculation, genetic information, and political or union affiliation, and etc. If not, please explain.

Yes
 No

Enter response here.

Questions Specific to Budget Line Items in Your Proposal

16. Does your organization use documented procurement procedures for the acquisition of property or services that ensure full and open competition? If no, please explain. Select "N/A" if your project(s) does not involve the acquisition of property or contractual services.

Yes
 No
 N/A

Enter response here.



Application Resources and Timeline



Brown-headed nuthatch



Things to Keep in Mind...

- Please add budget narratives for every budget line item
- NFWF grants are paid out on a reimbursable basis
- Certain funding sources include compliance requirements and may require documentation prior to implementing ground-disturbing activities (ex. National Environmental Policy Act, Endangered Species Act, Section 106 of the National Historic Preservation Act)
- If you've never applied for a NFWF grant, we recommend:
 - Setting up an Easygrants login
 - Scheduling a call with NFWF staff to discuss your proposal



Resources

Conservation Plans and Data

NFWF Longleaf Forests and Rivers business plan:

- <https://www.nfwf.org/sites/default/files/2019-12/longleaf-forests-rivers-business-plan.pdf>

ALRI Range-Wide Plan for Longleaf Conservation:

- <https://americaslongleaf.org/resources/range-wide-conservation-plan-for-longleaf-pine-2025-2040/>

Longleaf for All Barriers and Recommendations:

- https://americaslongleaf.org/media/lodpan4n/longleaf-for-all_recommendations.pdf

Longleaf Pine Sustainability Analysis:

- <https://www.fnai.org/species-communities/longleaf-lsa>

Longleaf Pine Ecosystem Occurrence Geodatabase

- <https://www.fnai.org/species-communities/southeast-longleaf>

Resources

NFWF Application Guidance

RFP Webpage: <https://www.nfwf.org/programs/longleaf-landscape-stewardship-fund/longleaf-landscape-stewardship-fund-2025-request>

Required Financial Documents: <http://www.nfwf.org/whatwedo/grants/applicants/Pages/required-financial-docs.aspx>

Budget Instructions: <http://www.nfwf.org/whatwedo/grants/applicants/Pages/budget-instructions.aspx>

NFWF Indirect Policy: <http://www.nfwf.org/whatwedo/grants/applicants/Pages/indirect-policy.aspx>

NFWF Longleaf Mapping Portal:

<https://geo.nfwf.org/portal/apps/experiencebuilder/experience/?id=fe1b527e09504b5382cce792c2ba667d>

Mapping Tutorial: <http://www.nfwf.org/whatwedo/grants/applicants/Pages/mapping-tool.aspx>

EPA's EJSCREEN tool: <https://www.epa.gov/ejscreen>

Program Timeline

Dec.-Jan.

**Connect with NFWF
to discuss project
ideas**

February

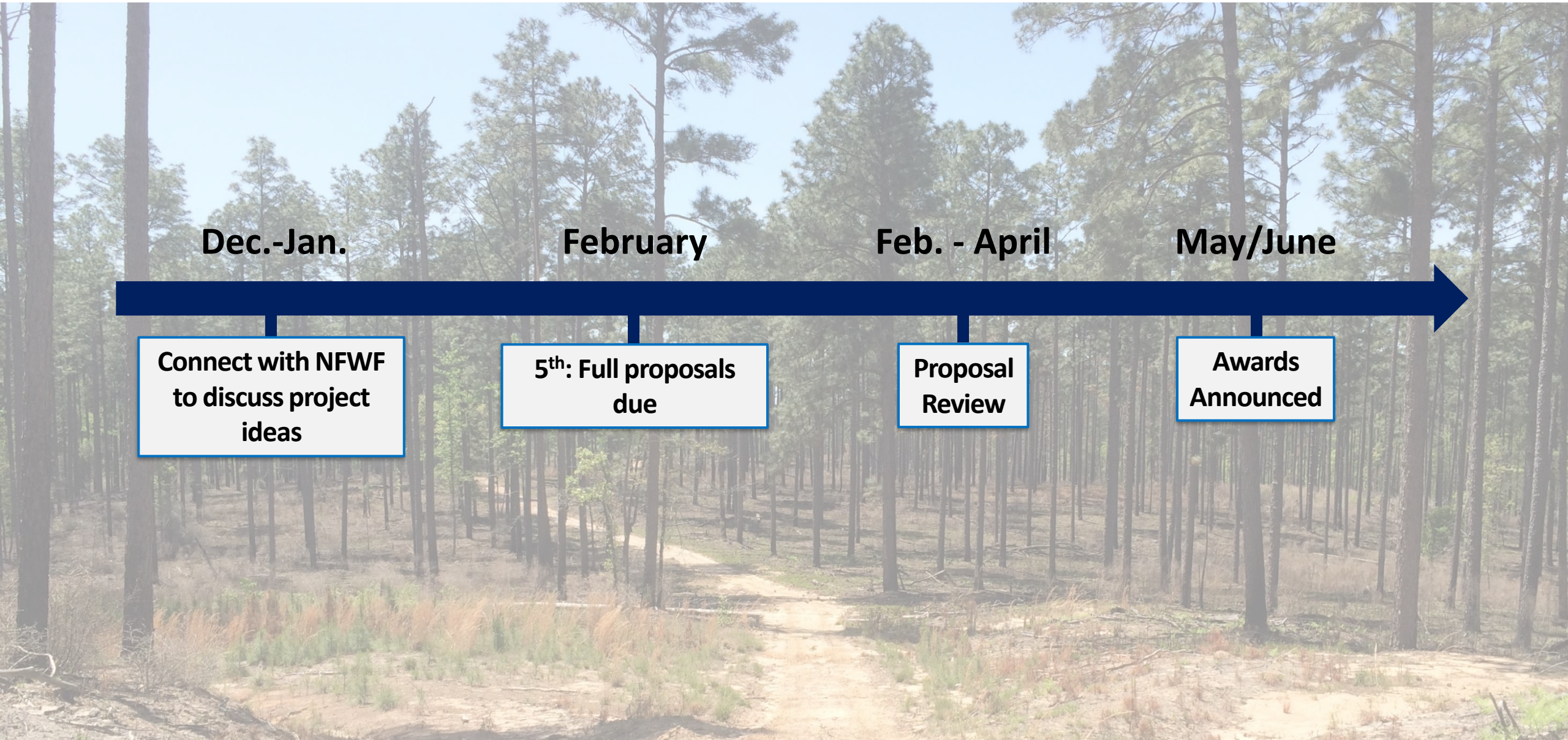
**5th: Full proposals
due**

Feb. - April

**Proposal
Review**

May/June

**Awards
Announced**



QUESTIONS or COMMENTS

To discuss proposal/project ideas:

Jon Scott
Program Director, Southern Forests
jonathan.scott@nfwf.org
(202) 595-2609

Zack Bernstein
Manager, Southern Forests
zachary.bernstein@nfwf.org
(202) 595-2433

For help with navigating Easygrants:

Sarah Vest
Coordinator, Regional Programs
sarah.vest@nfwf.org
(202) 888-1657

For help with Easygrants technical issues:

Email helpdesk at Easygrants@nfwf.org or leave a message at 202-595-2497